



Minutes of Audit and Risk Committee Meeting

Held on

Monday 9 October 2023 at 5.30pm

Held at Council Chamber, 83 Mandurah Terrace, Mandurah

PRESENT:

| | | |
|------------|-------------------------|--------------------|
| COUNCILLOR | P ROGERS [Chairperson] | TOWN WARD |
| COUNCILLOR | R BURNS | TOWN WARD |
| COUNCILLOR | J GREEN | COASTAL WARD |
| COUNCILLOR | C KNIGHT [Deputy Mayor] | NORTH WARD |
| COUNCILLOR | A ZILANI | NORTH WARD |
| MAYOR | R WILLIAMS | |
| MR | W TICEHURST | INDEPENDENT MEMBER |

ELECTED MEMBERS OBSERVING:

| | | |
|------------|-----------|-----------|
| COUNCILLOR | D WILKINS | EAST WARD |
|------------|-----------|-----------|

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|-----|------------------|--|
| MS | C MIHOVLOVICH | CHIEF EXECUTIVE OFFICER |
| MR | B INGLE | A/DIRECTOR BUSINESS SERVICES |
| MR | M HALL | DIRECTOR BUILT AND NATURAL ENVIRONMENT |
| MS | J THOMAS | DIRECTOR PLACE AND COMMUNITY |
| MR | J CAMPBELL-SLOAN | DIRECTOR STRATEGY AND ECONOMIC DEVELOPMENT |
| MRS | T JONES | EXECUTIVE MANAGER GOVERNANCE SERVICES |
| MRS | A DENBOER | MINUTE OFFICER |

1. OPENING OF MEETING

The Chairperson declared the meeting open at 5.30pm.

2. APOLOGIES

Apologies

Councillor D Pember
Councillor A Kearns

3. IMPORTANT NOTE

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the City of Mandurah unless specific delegation of authority has been granted by Council.

No person should rely on or act on the basis of any advice or information provided by a Member or officer, or on the content of any discussion occurring, during the course of the meeting. The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or officer, or the content of any discussion occurring, during the course of the Committee meeting.

4. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

5. PUBLIC QUESTION TIME

Nil.

6. PRESENTATIONS

The Executive Manager Governance Services delivered an update on Modern Slavery Legislation.

7. DEPUTATIONS

Nil.

8. CONFIRMATION OF MINUTES

AR.1/10/23 **CONFIRMATION OF MINUTES MONDAY 4 SEPTEMBER 2023**

MOTION

Moved: Councillor A Zilani
Seconded: Mr Wayne Ticehurst

That the Minutes of the Audit and Risk Committee meeting of Monday 4 September 2023 be confirmed.

CARRIED: 7/0

FOR: Cr A Zilani, Mr W Ticehurst, Cr P Rogers, Cr R Burns, Cr C Knight, Mayor R Williams, Cr J Green
AGAINST: Nil

9. DECLARATIONS OF INTERESTS

Nil.

10. QUESTIONS FROM COMMITTEE MEMBERS

Questions of Which Due Notice Has Been Given

Nil.

Questions of Which Notice Has Not Been Given

Nil.

11. BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

12. REPORTS FROM OFFICERS

Reports are confidential (item 14)

13. LATE AND URGENT BUSINESS ITEMS

Nil.

14. CONFIDENTIAL ITEMS

AR.2/10/23 **CLOSE DOORS**

MOTION

Moved: Councillor R Burns
Seconded: Councillor C Knight

That the meeting proceeds with closed doors at 5.54pm in accordance with Section 5.23(2)(f) of the *Local Government Act 1995*, to allow for the confidential discussion of an item.

CARRIED: 7/0

FOR: Cr R Burns, Cr C Knight, Cr P Rogers, Mayor R Williams, Cr J Green, Cr A Zilani,
Mr W Ticehurst

AGAINST: Nil

Members of the media, non-senior employees and persons in the gallery left the meeting at this point. The Minute Officer and Executive Manager Governance Services remained with Senior Officers.

THE MEETING PROCEEDED WITH CLOSED DOORS AT 5.54PM

**AR.3/10/23 CONFIDENTIAL ITEM: QUARTER ONE FY 2023/24 STRATEGIC RISK
UPDATE REPORT (CONFIDENTIAL REPORT 1)**

Confidential discussion ensued regarding this issue.

MOTION

Moved: Mayor R Williams

Seconded: Councillor C Knight

That the Audit and Risk Committee note Quarter One FY2023/24 – Quarterly Strategic Risk Bowtie Report as per Confidential Attachment 1.1

CARRIED: 7/0

FOR: Mayor R Williams, Cr C Knight, Cr R Burns, Cr P Rogers, Cr J Green, Cr A Zilani,
Mr W Ticehurst

AGAINST: Nil

**AR.4/10/23 CONFIDENTIAL ITEM: STRATEGIC INTERNAL AUDIT MONITORING
REPORT (CONFIDENTIAL REPORT 2)**

Confidential discussion ensued regarding this issue.

MOTION

Moved: Mayor R Williams

Seconded: Councillor C Knight

That the Audit and Risk Committee notes the Strategic Internal Audit Plan Monitoring Report as detailed in Confidential Attachment 2.1.

CARRIED: 7/0

FOR: Mayor R Williams, Cr C Knight, Cr R Burns, Cr P Rogers, Cr J Green, Cr A Zilani,
Mr W Ticehurst

AGAINST: Nil

AR.5/10/23 OPEN DOORS

MOTION

Moved: Councillor R Burns
Seconded: Councillor C Knight

That the meeting proceeds with open doors.

CARRIED: 7/0

FOR: Cr R Burns, Cr C Knight, Mayor R Williams, Cr P Rogers, Cr J Green, Cr A Zilani,
Mr W Ticehurst
AGAINST: Nil

THE MEETING PROCEEDED WITH OPEN DOORS AT 6.33PM

AR.6/10/23 ENDORSE RESOLUTIONS

MOTION

Moved: Councillor C Knight
Seconded: Councillor J Green

That Council endorses the resolutions taken with closed doors.

CARRIED: 7/0

FOR: Cr C Knight, Cr J Green, Cr R Burns, Mayor R Williams, Cr P Rogers, Cr A Zilani,
Mr W Ticehurst
AGAINST: Nil

The Chairperson, Councillor Rogers thanked Independent Member Mr Ticehurst for his contribution to the Audit and Risk Committee over the past two years. Councillor Rogers also thanked the Committee and City officers for their contribution.

Mayor Williams thanked Chairperson, Councillor Rogers for his leadership as Chairperson.

15. CLOSE OF MEETING

There being no further business, the Chairperson declared the meeting closed at 6.36pm.

CONFIRMED:[CHAIRMAN]

NOTICE OF MEETING

AUDIT AND RISK COMMITTEE

Members of the Audit and Risk Committee are advised that a meeting of the Committee will be held in the Council Chambers, 83 Mandurah Terrace Mandurah on

**Monday 9 October 2023
at 5.30pm**

Casey Mihovilovich
Chief Executive Officer
5 October 2023

Committee Members:

| | |
|-----------------------------------|------------------------------------|
| Councillor P Rogers [Chairperson] | Mayor Williams |
| Councillor R Burns | Councillor J Green |
| Councillor A Zilani | Councillor C Knight [Deputy Mayor] |
| Mr W Ticehurst | |

Deputies:

| | |
|----------------------|---------------------|
| Councillor D Pember | Councillor A Kearns |
| Councillor D Wilkins | |

AGENDA

1. OPENING OF MEETING

2. APOLOGIES

3. IMPORTANT NOTE

Members of the public are advised that the decisions of this Committee are referred to Council Meetings for consideration and cannot be implemented until approval by Council. Therefore, members of the public should not rely on any decisions of this Committee until Council has formally considered the resolutions agreed at this meeting.

4. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

5. AMENDMENT TO STANDING ORDERS

Modification to *Standing Orders Local Law 2016* - electronic attendance at meeting.

6. PUBLIC QUESTION TIME

Public Question Time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

7. PRESENTATIONS

Modern Slavery Legislation Update

8. DEPUTATIONS

Any person or group wishing to make a Deputation to the Committee meeting regarding a matter listed on this agenda for consideration must complete an application form. For more information regarding making a deputation please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

9. CONFIRMATION OF MINUTES 4 SEPTEMBER 2023

Minutes available on the City's website via mandurah.wa.gov.au/council/council-meetings/agendas-and-minutes

10. DECLARATIONS OF INTERESTS

11. QUESTIONS FROM COMMITTEE MEMBERS

11.1 Questions of Which Due Notice Has Been Given

11.2 Questions of Which Notice Has Not Been Given

12. BUSINESS LEFT OVER FROM PREVIOUS MEETING

13. REPORTS

14. LATE AND URGENT BUSINESS ITEMS

15. CONFIDENTIAL ITEMS

Quarter One FY 23/24 Strategic Risk Update Report

Strategic Internal Audit Monitoring Report

16. CLOSE OF MEETING